



**404. INTERNET ACCEPTABLE USE
PPSD POLICY**

<p>Guidelines and Implementation Strategies</p>	<p>Students: All individuals registered and enrolled as a student in the District, regardless of age.</p> <p>Technology Committee: A District-appointed committee which shall include designated members of IT staff, administrators, educators, and/or other individuals who will be responsible for recommending to the School Board the categories of content to be filtered.</p> <p>Users: Any District student, employee, or partner utilizing District computers and related devices, networks, and/or internet.</p> <p>The Superintendent will develop administrative regulations to implement</p>
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- c) A
Additionally, users will not allow other persons (other than authorized staff members) to use their name, logon password, or files for any reason. User passwords do not guarantee confidentiality.
- d) Impersonate another user or attempt unauthorized entry into a network.
- e) Knowingly spread viruses and/or attempt to destroy shared files, or files not belonging to them.
- f) Use the network or the internet in such a way as to disrupt access by others (such as downloading large files, sending mass email messages).
- g) D

mail and other forms of electronic communication. It also mandates that schools educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and also include cyber bullying awareness and response.

- a) Internet Filtering. The internet will be filtered, in accordance with CIPA to limit users to educationally appropriate sites, as recommended by the Technology Committee. At the same time, PPSD is aware that material on the internet is uncensored and that the District cannot guarantee that information found on the internet will be reliable or inoffensive.

The Technology Committee will review and recommend the filtering of content and categories of content. The Technology Committee shall prepare a document with the list of filtered categories that have been chosen, along with, a brief explanation of the educational or legal basis for the decision to filter each category. The Technology Committee shall annually review the requests made to unfiltered categories and make recommendations to the Office of Technology for any adjustments. Any revisions, if necessary, to the current categories and/or content that is filtered, will be submitted to PPSD

- f) The Office of Technology will annually review the requests made in the preceding year in order to determine whether the filtering categories and standards should be revised.
- g) Responsibilities of School Staff While Working With Students
In addition to the filter, staff will exercise sound judgment and responsibility when giving students assignments using the internet as a resource. Students should have specific information, objectives and search strategies formulated before they access the internet. The staff member initiating the assignment must diligently supervise students using the internet to prevent unacceptable or inappropriate use of this resource. This supervision should be understood to mean continuous monitoring of students in computer labs, classrooms or media centers. Staff should guide students in the selection and evaluation of

	<p>f) Inappropriate mass-mailings are prohibited. This includes multiple mailings to distribution groups or individuals within PPSD e-mail address book. This also includes mass-solicitation for personal activities or personal gain.</p> <p>g) E-mail Archive is maintained to meet Federal Guidelines on all</p>
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**Training,
Oversight, and
Communication**

Staff and students will be instructed on the appropriate use of the internet. Parents or guardians will be required to sign a permission form to allow their students to access the internet. Staff and students will sign a form acknowledging that they have read and understand the Internet Acceptable Use Policy which includes submittal of PPSD online forms (IAUP), that they will comply with the policy and understand the consequences for violating the policy.

consent of the sender or a recipient, except as necessary to investigate a complaint.

The Superintendent will ensure that all PPSD employees and all PPSD contractors comply fully with all applicable laws, rules, and regulations, and with all Board policies. In the event any part of any policy is unlawful, the Superintendent will report such event to the Board as soon as practicable and