

Commissioner

DR. JAVIER MONTAÑEZ
Superintendent



Providence Public School District
Purchasing Department
797 Westminster Street
Providence, RI 02903-4045
tel. 401.456.9264
fax 401.456.9252
www.providenceschools.org

02903

2. Bidders must include **at least** one original, one copy, and a digital PDF copy on a flash drive.
3. Proposal responses must be in ink or typewritten.

ITEM DESCRIPTION: Equity and Belonging Social Justice Consultant

DATE AND TIME TO BE OPENED: Thursday, July 27, 2023 at 1:00PM

PRE-BID CONFERENCE (IF APPLICABLE): None

SUBJECT MATTER EXPERT (NAME): Dr. Nkolika Onye

SUBJECT MATTER EXPERT (EMAIL): Nkoli.onye@ppsd.org

QUESTION DEADLINE: Thursday, July 13, 2023 at 3:00PM

**Notice to Vendors
General Terms**

1. Providence Public Schools reserves the right to award the contract on the basis of the lowest responsible evaluated bid proposal.
2. In determining the lowest responsive evaluated bid proposal, cash discounts based on preferable payment terms will not be considered.
3. No proposal will be considered if it is not in accordance with the following terms and conditions: (a) The contractor shall be responsible for obtaining all necessary permits and licenses for the work to be performed. (b) The contractor shall be responsible for obtaining all necessary insurance coverage for the work to be performed. (c) The contractor shall be responsible for obtaining all necessary bonding for the work to be performed. (d) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (e) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (f) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (g) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (h) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (i) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (j) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (k) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (l) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (m) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (n) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (o) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (p) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (q) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (r) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (s) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (t) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (u) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (v) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (w) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (x) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (y) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed. (z) The contractor shall be responsible for obtaining all necessary approvals from the appropriate authorities for the work to be performed.

as name, address and/or telephone number or (ii) can be used to authenticate that individual, such as passwords, unique identification numbers or answers to security questions or (iii) is protected under Applicable Laws. For the avoidance of doubt, PII does not include aggregate, anonymized data derived from an identified or identifiable individual

- e. District represents and warrants that:
 - i. any such FERPA Data released to Company has been released pursuant to, among other things, a limited exception under FERPA acting for the District as a “**School Official**” with a legitimate educational interest for the purposes of providing the Products; and
 - ii. District has complied fully with FERPA and, among other things, has specified at least annually in a FERPA notification to parents/guardians that it uses outside contractors/consultants as “School Officials” to provide certain institutional services and functions such as those set forth in this Agreement.
- f. Company shall function as a school official of the District and agrees to the following conditions, as required by 20 U.S.C. Section 1232g and 34 C.F.R. Section 99.31:
 - i. Company is performing a service or function for which the District would otherwise use employees;
 - ii. Company is under the direct control of the District with respect to the use and maintenance of education records;
 - iii. Company is subject to the requirements of 34 C.F.R. Section 99.33(a) governing the use and re-disclosure of personally identifiable information from education records; and
 - iv. Company represents that it has the knowledge, skill and resources necessary to provide and maintain a web-based educational product or platform that is sufficiently secure and encrypted to protect confidential information.
- g. Company and District each represent and warrant that any COPPA Data and FERPA Data released and/or shared by Company and/or District for the purposes of this Agreement shall be covered by that party's respective agreement with the other party regarding FERPA Data and COPPA Data and no further agreement shall be needed by the other party for such release or sharing.
- h. Company and District agree that all such FERPA Data is provided on an "as is" basis and neither party shall be liable for any express or implied warranties, including but not limited to implied warranties of merchantability, non-infringement, and fitness for a particular purpose. Further, absent gross negligence or willful and wanton conduct, neither party shall be liable for any damages, including but not limited to consequential or special damages, arising out of or in connection with the use of the Products.

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parties by the other party or commercially exploited by or on behalf of Company, its employees or agents.

- c. Method of Transfer. Company will employ industry best practices, both technically and procedurally, to protect the Data from unauthorized physical and electronic access during transfer.
- d. Restrictions on Use. The Receiving Party shall not use Confidential Information of the Disclosing Party for any purpose other than in furtherance of this Agreement, in

for

- b. Building Belongingness –Framework for reflections for participants
- c. Exploring Cultural Awareness
- d. Building Safe Community Climate
- e. Addressing Bias (Implicit bias, Harvard IAT, etc.)
- f. Micro aggressions, Social Identity, Power & Privilege, Cultural Awareness, Race, Social Construction
- g. Developing culturally responsive classrooms
- h. Understanding the how/why to support students and employees by implementing Title IX best practices
- i. Developing and sustaining equity-focused leaders
- j. Creating school-based racial equity teams
- k. Incorporating the practice and use of School-based organizational equity assessments (equity audits)

III. Required Qualifications

PPSD requires a vendor to meet the qualifications and specifications listed below.

The Equity & Belonging/Social Justice Consultant possesses a BS/BA minimally and at least 15 years of successful experience in the field of DEI and Social Justice in a variety of environments. In addition, she/he/they is able to:

1. Design, implement, evaluate, and follow up planning protocols. Coordinating, and delivering accessible, inclusive, and culturally relevant professional learning programs to meet the specific needs of participants.
2. Place working knowledge, attitudes and skills as the standard for professional learning and andragogy in action.
3. Plan and organize the range of resources needed to provide quality professional learning, including human capital and fiscal resources.
4. Use project development and management skills, and strong interpersonal skills to work with various external stakeholders to support the Providence School District brand as an efficient model for internal teams
5. Use experience designing and delivering professional development for all stakeholders
- 6.

RFP. The Providence School Department may withdraw or amend this RFP in its entirety or in part, at any time if it is in the best interests of the organization to do so. This award is contingent upon the receipt of funding.

VII. Questions

Questions concerning this solicitation should be emailed to **Nkoli.onye@ppsd.org**. Questions are due by July 13, 2023. Questions will be answered via addendum.

VIII. Evaluation of Proposals

Each vendor proposal will be reviewed and scored against the criteria in the table below. A review committee with at least three members will evaluate the proposals. Each member of the committee will conduct a thorough, independent evaluation of each proposal. The committee will then meet for a discussion after which members will have the option to revise their scores. The technical score will be determined by averaging each member's score in each category.

The maximum number of points scored is 100. The threshold to advance to cost proposal review is 75 points. Proposals scoring below 75 points will be deemed technically unacceptable and will not be considered in the cost proposal review.

The award will then be made to

Providence Public Schools may choose to seek clarifications from vendors with regard to their proposals. All responses will be provided in writing, and incomplete and/or unclear responses may result in a proposal being deemed technically unacceptable. Providence Public Schools reserves the right to make a selection without requesting clarification. Additionally, Providence Public Schools may not necessarily seek clarifications from all vendors submitting proposals.